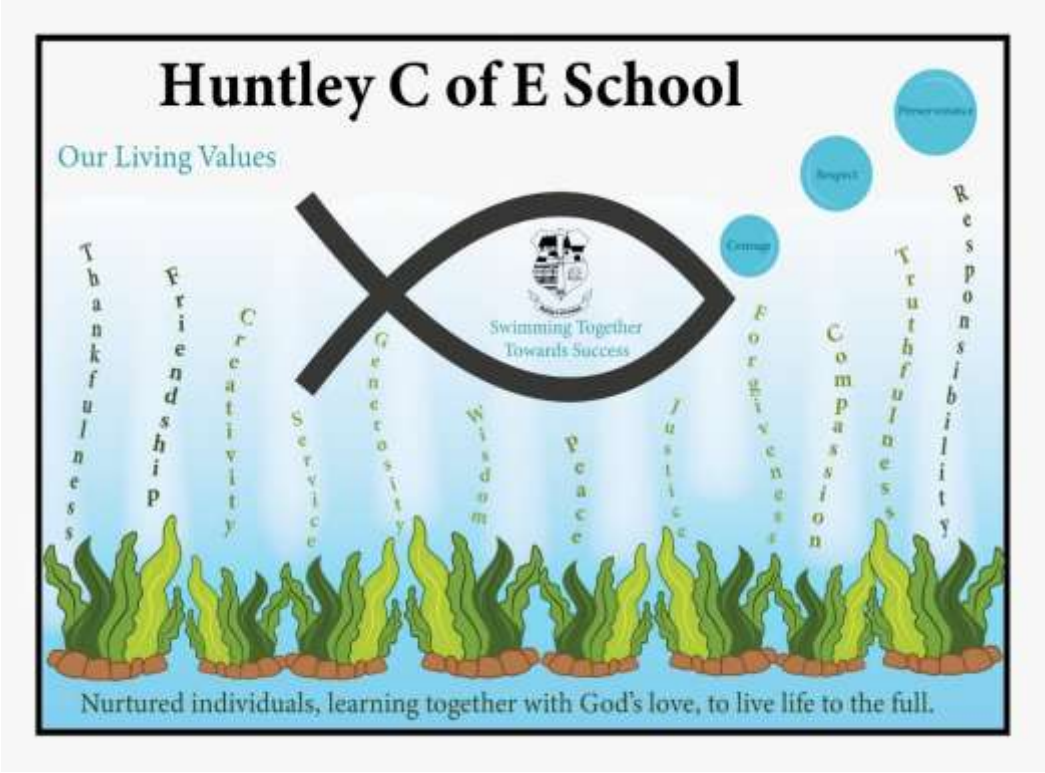
Huntley C of E Primary School
Charging and Remissions Policy

March 2026

To be read in conjunction with:

Finance Policy
Expenses Policy



Education is provided at Huntley CE Primary School without compulsory charges to parents. This is a principle which the school supports fully. However, there are some educationally valuable activities that are dependent on financial contributions from parents.

For visits occurring during school time voluntary contributions will be invited and unless sufficient money is raised the visits will not go ahead. Parents will be informed and given reasonable notice if a trip cannot go ahead. No child will be excluded from a trip that does go ahead, on the sole basis of their family's inability to contribute. For visits outside school hours and for the board and lodging cost of any residential activity full charges may be levied.

During school hours no charge is made for materials or equipment. However, for certain practical classroom activities (particularly those connected with design and technology and art e.g. cooking, pottery and sewing) parents may be invited to pay for the cost of materials if they wish to possess the finished product.

If a significant trip (e.g. to London) is organised costing over £40 in total and this will involve more than one member of the same household, full payment will only be asked from one of the children and the second child will be subsidised and will only need to pay 50% of the cost.

Payments for residential stays and more costly trips can be made in instalments and this can be arranged with the school administrator. For children under special guardianship orders and for those in current receipt of pupil premium funding, the Year Six Isle of Wight residential will be subsidised by 50%.

Parents may choose one outdoor adventure residential (in either year 4,5 or 6) will be fully subsidised by school. Or they may choose two, to be 50% subsidised. Please let school know your preference when the payment plans are released.

In addition, the first £10 of any school trip will be subsided.

The final cost will depend on the trip costings at that time and will be looked at on an individual basis.

Should there be an enquiry about letting any area of the school, this will be dealt with on an individual basis dependent on the needs and status of the

interested party. Currently there is a mutual, agreement with the church to use the school toilets when needed outside of school hours.

Music tuition during music lessons will be at no cost to parents. However, if children are to have private lessons at their parent's request during school hours, the parents must pay tuition fees and, if relevant, instrument hire.

If for any reason payments cannot be made, please make an appointment with Mrs Curtis (Head Teacher) to discuss the circumstances and see what arrangements can be made to accommodate the children's needs.

All cases will be looked at on an individual basis and the final decision will be at the discretion of the Head teacher and governors. The school is committed to ensuring that no pupil is excluded form any school activity on the grounds of financial hardship. All requests will be treated with sensitively and confidentiality.

Other charges
Should any one wish to carry out any private photocopying the charge will be 15p per A4 colour copy and 10p per black and white A4 copy. A3 colour will be charged at 25p and black and white at 15p.

Private telephone calls will be charged at an agreed rate dependent on the length, destination etc. of the call.

08/05/26 - Finance Committee
J Rich, A Horniman, E Curtis, H Walding, A Pert

Next review May 2027